

AUG 25 2014

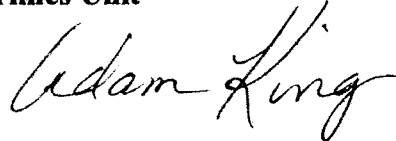
REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Adam King
TODAY'S DATE: 08/07/14

DEPARTMENT: S.T.O.P. Special Crimes Unit

SIGNATURE OF DEPARTMENT HEAD:



REQUESTED AGENDA DATE: 08/25/14

SPECIFIC AGENDA WORDING: Request for Andrew Riggs to attend DEA Basic Narcotic Investigators School in Tulsa, OK.

PERSON(S) TO PRESENT ITEM:

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: _____ **ACTION ITEM:**
WORKSHOP
(Anticipated number of minutes needed to discuss item) **CONSENT:** X
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:		IT DEPARTMENT:	
AUDITOR:	X	PURCHASING DEPARTMENT:	X
PERSONNEL:		PUBLIC WORKS:	
BUDGET COORDINATOR:	X	OTHER:	

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

Training / Seminar Approval Form

Department Name: S.T.O.P. Special Crimes Unit

Seminar Name: DEA Basic Narcotic Investigators School

Purpose: Training

Place: Tulsa, OK

Date: 9/7/14 - 9/12/14 and 9/14/14 - 9/19/14

Who Will Be Attending:
Andrew Riggs

This Training/ Seminar is necessary for the following reasons:

- | | |
|-------------------------------|------------------------|
| Required continuing education | XXX Job training |
| XXX Improve work performance | Required certification |

Attach Registration Form and Complete the following information:

Amount of registration \$ 0 Date registration is due

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

SEND FORM TO COUNTY JUDGE'S OFFICE

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: _____

APPROVED BY COMMISSIONER'S COURT: _____ DATE: _____

JOHNSON COUNTY TRAVEL FORM

Remit To: Johnson County Auditor's Office
2 N. Main, Cleburne, TX 76033

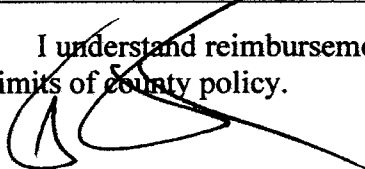
PLEASE TYPE THE FOLLOWING:

TODAY'S DATE: 08/07/14
TRAVELER'S NAME: Andrew Riggs
PURPOSE OF TRIP: Training
DESTINATION CITY: Tulsa, OK
DEPARTURE DATE: 09/07/14 & 09/14/14

RETURN DATE: 09/12/14 & 09/19/14

TRAVEL COSTS		Auditor Use Only
AIR FARE	\$	
AUTO RENTAL	\$	
MILEAGE (_____ miles at \$.560 (as of 01/01/14) per mile)	\$	
MEALS- (# of days x \$37 per day)	\$370.00	
PARTIAL- Morning \$ 10	\$	
Noon \$ 12	\$	
Evening \$ 15	\$30.00	
HOTEL/MOTEL	\$	
REGISTRATION FEE	\$	
MISCELLANEOUS (Taxi, parking, etc.)	\$	
TOTAL COST	\$	
LESS ADVANCE (If any)	\$0	
AMOUNT REQUESTED FOR REIMBURSEMENT or ADVANCE	\$400.00	

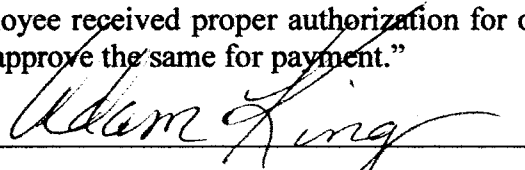
I understand reimbursement will only be made for all audited amounts of expenses within the limits of county policy.



DATE: 08/07/14

Signature of Traveler

CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD: "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."



DATE: 08/07/14

Signature of Elected Official/Department

****REQUIRED****

0300 - LE - 6800 - 54100

ACCOUNT #

Renaë Fruin

From: Andrew Riggs
Sent: Friday, July 25, 2014 1:25 PM
To: Renaë Fruin
Subject: Fwd: Confirmation for Andrew Riggs - DEA Basic Narcotic Investigators School
Attachments: Basic Narcotics Investigators School 2.pdf; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "info@northtexashidta.org" <info@northtexashidta.org>
Date: July 25, 2014 at 11:21:43 CDT
To: Andrew Riggs <ARiggs@johnsoncountytexas.org>
Subject: Confirmation for Andrew Riggs - DEA Basic Narcotic Investigators School

~~DEA Basic Narcotic Investigators School~~
~~Monday, September 8, Friday, September 19, 2014~~
~~11:21:43 CDT~~
~~Tulsa Police Department Academy~~
~~301 S. W. 13th St. N. Tulsa, OK 74117~~
[Directions](#)

TRAINING RESERVATION CONFIRMATION

You must have your supervisor's approval to attend this class.

Dear Andrew Riggs,

I am writing to you today to confirm your enrollment in the above captioned course.

Notice! Most HIDTA training classes are free to participants. However, they are presented at considerable cost to the provider and/or TEXOMA HIDTA. Since the class sizes are limited often prospective students are placed on a wait list. For this reason and since **you have been accepted for enrollment** it is imperative that you **notify us ASAP if unable to attend** so that those on the wait list can be notified.

"Lt. Dan" Cauble, Tarrant Co. SO Retired
North TX HIDTA Training Coordinator
(972) 915-9526 Fax (972) 915-9698
dcauble@ntx.hidta.net

[Click here to cancel registration](#)

If the above link does not work, cut and paste the following link into your browser:
<http://texomahidta.org//EBUserUpdate.aspx?eventformname=DEAbasicnarcotics09082014&uid=8851&func=cancel>



*** DEA Basic Narcotic Investigators School ***

Date: September 8-19, 2014 (Excluding Weekends)

Location: Tulsa, Oklahoma

Dallas Division Training Coordinator Tim Davis (214) 366-6959

**Course provided by: Drug Enforcement Administration - Dallas Field Office
NO TUITION FEE – FREE TRAINING**

This all-encompassing drug course allows participants to obtain the skills necessary to work within a narcotics unit, and through its resources, bring a drug trafficking case to prosecution. The Basic Narcotics Investigators School introduces the skills required to initiate and bring to prosecution a drug trafficking case while assigned to a narcotics unit. The program begins with classroom lectures which provide the knowledge necessary to develop an investigation. As the course proceeds, a simulated scenario provides investigative leads for the participants. Scenario events will include surveillance situations, raid and arrest practical. The course also identifies the various military and civil support capabilities available to law enforcement. Basic Narcotic Investigators School is an introductory course intended for law enforcement new to narcotics investigations.

Overview of topics

- Narcotics Overview
- Southwest Border Intelligence
- Intelligence / Trends
- Diversion
- Undercover Narcotic Investigations/Informants
- Drug Identification: Standards and Schedules
- Tactical Medical Considerations
- Drug Law
- Conspiracy
- Surveillance Techniques
- Search Warrants
- Raid and Arrest Procedures
- Raid / Entry Training

Enroll On-Line At: <http://texomahidta.org> CLEET Credit Available

Hotels.com

Back to search results

09/07/14 - 09/12/14 1 room 1 adult Change search

Holiday Inn Express Owasso

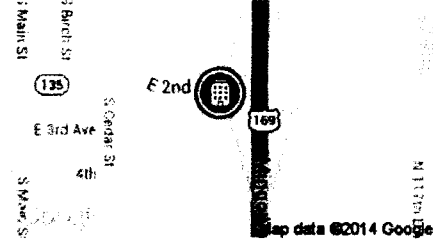
2.5 stars

7551 N Owasso Expy Owasso, OK, 74055, United States of America, 1-855-239-9222

~~€99~~ \$84

nightly price

Best Price Guarantee



See map

Good 3.9 / 5

- "The staff was friendly and the room was fine. But when I looked at this hotel it said..."
Jul 19, 2014
- "We had an hour delay as the room wasn't ready at 3:00. Pool area needed a little..."
Jul 18, 2014

See all 103 Hotels.com reviews

3.5 / 5 From 30 reviews

TripAdvisor Traveller Rating

Price Watch

- Email
- Save
- Share

Welcome Rewards™

You'll collect 5 nights with this stay

Remember collect 10 nights, get 1 free